

Poznan Airport Charges Price List

1. Price List general provisions

- 1.1 The charges provided for in this price list shall be paid to Poznan Airport by the aircraft operator using the services rendered by the Poznań Airport. In the event of any problems with the identification of the aircraft operator, the charges shall be payable by the aircraft owner.
- 1.2 By using the services provided by Poznan Airport, you agree to be bound by all the terms and conditions of the present airport charges price list, as well as the terms and conditions of payment as published on the Poznań Airport website.
- 1.3 The charges are expressed in Polish zlotys (PLN). Invoices shall be issued to customers in Polish zlotys (PLN). Payments should be made in Polish zlotys (PLN).
- 1.4 The charges specified in this airport charges price list shall be increased to include the goods and services tax (VAT) at the rate applicable on the day the service was provided.
- 1.5 If there are several airports within an agglomeration or conurbation, the connection to each one of them shall be regarded as separate connection.

2. Definitions

The following definitions apply to the terms used in this Airport Charges Price List:

- 2.1 **Airport or Managing Authority** – Poznan Airport / Port Lotniczy Poznań – Ławica Sp. z o.o.
- 2.2 **Maximum take-off mass (MTOM)** – the maximum allowed take-off weight of the aircraft defined in the certificate of airworthiness of the specific aircraft, the flight logbook, or another equivalent document.
- 2.3 **Regular air transport** – a service where for each flight seats and capacity to transport passengers, luggage, cargo or mail are available for individual purchase by the public and the service is operated between the same locations according to a published timetable or with flights so regular or frequent that they constitute a recognizably systematic series.
- 2.4 **Additional flight on a connection in regular air transport:**
 - a) is operated with a minimum frequency of 1 take-off operation per day, by at least 5 days a week, and
 - b) is a direct connection.

All of the above conditions must be fulfilled cumulatively.

2.5 New connection (destination) in regular air transport:

- a) is operated by a specific carrier mostly with a minimum frequency of 2 take-off operations per each week
- b) at the time of announcement of the connection by the carrier, it is not operated and has not been announced for launch by another carrier, which would result in the launch of the given connection/ destination in the next 6 months
- c) has not been operated in the Airport's network for the last 6 months, starting from the date of the last operation on the given route
- d) is a direct connection.

All of the above conditions must be fulfilled cumulatively.

2.6 Passenger – a paid departing passenger, over two years of age.

2.7 Landing - each paid landing on which an aircraft landing fee is charged by the Airport.

2.8 Ton – each commenced ton of the maximum take-off mass of an aircraft for which an aircraft landing fee is charged.

2.9 Long-haul flight – a single-segment flight over a distance longer than 4000 km.

2.10 Promotional flight – a flight of a non-commercial nature, but has a promotional character for the Airport (e.g. flights of the Great Orchestra of Christmas Charity (*Wielka Orkiestra Świątecznej Pomocy*), presentation of an aircraft, etc.). A written consent of the Managing Authority is required to obtain the status of a Promotional flight.

2.11 "Touch and go" flight – a flight consisting in the performance of a landing and a take-off without the taxi procedures and the ground handling of the aircraft.

2.12 Training flight – a flight performed by candidates for members of the air crew or by members of the air crew for the purpose of earning specific aviation qualifications, complying with the EU Regulation no. 1178/2011.

2.13 Conurbation - a group of cities located close to each other, connected economically and by communication, consisting of several urban centers of equal status that stimulate the development of other, smaller towns or cities.

2.14 Agglomeration - a cluster of municipalities in a monocentric arrangement characterized by concentration of jobs and main service centers of which one, e.g. the center of a large city, is dominant.

2.15 Night time hours – the period defined by the Managing Authority as the time from 10.00 PM up to 06.00 AM of the following day, inclusive.

2.16 Act – Act of 03 July 2002 – Aviation Law (consolidated text: Journal of Laws No. 2022, item 1235, with subsequent changes).

2.17 Group of companies / Capital group – all enterprises controlled directly or indirectly by a single enterprise, including that enterprise.

2.18 Base operator:

- a) has its operational office on the Airport grounds
- b) has entered into an agreement with the Airport wherein the Airport is identified as the place of business
- c) uses the Airport grounds as a home base for at least one aircraft which stays there overnight

All of the above conditions must be fulfilled cumulatively.

2.19 Recurring series of charter flights - a series of at least 4 commercial flights to / from Poznań operated by an air carrier in one scheduling season, on behalf of the organizer of tourist events.

3. Standard airport charges

3.1 Aircraft landing charge

The landing charge is applied to each landing of an aircraft at Poznan Airport. The charge also covers the take-off of the aircraft, as follows:

100,00 PLN	For aircraft with maximum take-off mass (MTOM) up to and including 2 tons
75,00 PLN	For aircraft with maximum take-off mass (MTOM) over 2 tons, excluding airplanes of codes D, E, and F, the landing charge is payable for each commenced ton of the aircraft's maximum take-off mass
100,00 PLN	For aircrafts of code D the landing charge is payable for each commenced ton of the aircraft's maximum take-off mass
150,00 PLN	For aircrafts of code E and F the landing charge is payable for each commenced ton of the aircraft's maximum take-off mass

3.2 Parking charge

3.2.1 The parking charge for parking an aircraft in a designated area of the airport is payable for each commenced ton and equals to:

PLN 0.00	For up to 3 hours of parking
PLN 10.00	For over 3 hours of parking, for each commenced ton of the aircraft's maximum take-off mass and for each commenced 24-hour period of parking

3.2.2 The parking period starts at the time the aircraft arrives at the parking apron and ends at the time it leaves the area. For accounting purposes, the parking time shall run from the time the aircraft takes up the parking position on the parking apron until the aircraft leaves the parking position.

3.2.3 In the event of an aircraft being grounded for the purposes of securing claims arising from a failure to pay any outstanding amounts to the Airport, parking shall be subject to a special parking charge amounting to 300% of the rate specified under 3.2.1.

3.3 Passenger charge

The passenger charge is collected per passenger and it amounts **PLN 35.00**.

3.4 Noise charge

3.4.1 Noise charge applies to each take-off and landing operation during night time hours.

3.4.2 The amount of the charge depends on the assigned Quota Count for the aircraft and its MTOW according to the formula:

$$(QC_i + QC_s) \times MTOM \times \text{rate}$$

3.4.3 The noise charge is payable at the rate of **PLN 5.00** for each ton or part thereof of the aircraft.

3.4.4 Quota Count points: aircraft are classified into groups according to acoustic parameters, determined on the basis of the noise level data in EPNdB emitted during take-off and landing, as defined in the course of aircraft noise certification.

Noise classification	Quota Count
Below 84 EPNdB	0
84-86.9 EPNdB	0.25
87-89.9 EPNdB	0.5
90-92.9 EPNdB	1
93-95.9 EPNdB	2
96-98.9 EPNdB	4

99-101.9 EPNdB	8
Greater than 101.9 EPNdB	16

3.4.5 The noise level in EPNdB for the purposes of determining Quota Count points using the chart in 3.4.4 is determined in accordance with the formula:

- a) On take-off **QC_s**: $[EPNdB(\text{lateral})+EPNdB(\text{flyover})]/2$
- b) On landing **QC_l**: EPNdB (approach) - 9

3.4.6 **QC_l** and **QC_s** are calculated on the basis of the noise certificate containing all the necessary information to determine the noise charge. A scanned copy of that certificate should be e-mailed to: invoices@airport-poznan.com.pl, not later than 24 hours after an operation. Otherwise, **QC_l** and **QC_s** will be presumed at 16.

3.4.7 When only one operation of the aircraft takes place during night time hours, the charge shall be applied only to that operation.

3.5 A fee for ensuring the protection and security control of passengers and their luggage

Ensuring the protection and security control of passengers and their luggage fee is levied for each passenger and it amounts **PLN 8.08**.

4. Additional charges

Charge	Type of service	Remarks
PLN 125.00	Charge for additional illumination of the parking position per commenced 24 hours and per one lighting point	The service can be provided upon prior arrangement and confirmation of availability by the Airport.
PLN 250.00	Charge for fencing off a parking position	
PLN 250.00	Charge for removal of contamination from airport surfaces caused by users of the airport and for additional snow/ice removal requested by the airport user	Charged per each full or partial square meter of cleaned surface

5. Charges exceptions

Airport charges shall not be levied, subject to the conditions stipulated in the Act, from entities acting in the public interest carrying out tasks related to the operation of flights:

5.1 Aimed at preventing or eliminating the consequences of natural disasters and at saving human life or health, unless the flight is performed within the framework of the entity's business operations – confirmed by:

a) flight status:

- HOSP (flight operated for the purposes of medical assistance declared by a relevant medical service), or
- SAR (flight engaged in a search and rescue mission), or
- HUM (flight involved in a humanitarian mission), or

b) an appropriate note in the flight plan.

5.2 Engaged in the protection of borders, upholding state security or public order – confirmed by:

a) flight status:

- STATE (flight operated by state or civil aircraft engaged in military, police, customs or border guard services), or
- GARDA (code of an aircraft performing tasks related to general safety, public order and border protection), or

b) an appropriate note in the flight plan.

5.3 Exclusively for the transport, on official mission, of a reigning monarch and his or her immediate family, head of state, president of parliament or a chamber of parliament, head of government or a person holding an equivalent position – confirmed by:

a) flight status:

- HEAD (flight by Polish aircraft commissioned by the Chief of the State Protection Service), or

b) an appropriate note in the flight plan.

5.4 Entities operating flights subject to exemption from airport charges referred to in point 5 are obliged to submit to the Managing Authority a copy of the flight plan to evidence their eligibility for the exemption.

A copy of the flight plan must be sent at the latest within 24 hours from the occurrence of the event giving rise to the collection of airport charges by e-mail (scan of the document) to the e-mail address: invoices@airport-poznan.com.pl. Otherwise, the Airport shall charge the entity with airport payments as per the Airport Charges Price List.

6. Discounts on airport charges

- a) Carrier-specific discounts are applied taking into account the circumstances relating to that carrier as well as other carriers using the services of the Airport and belonging to the same group of companies as the given carrier.
- b) In the event of overdue amounts payable in the carrier's account, the Airport reserves the right to suspend charging of discounts.
- c) Discounts will be determined on the basis of the timetable presented to the Managing Authority in writing, or on the basis of information from the Carrier's website as well as on the basis of a flight plan. If the relevant details on the eligibility for discounts cannot be obtained, the Airport shall determine the charges in the full applicable amount.
- d) Discounts for a specified airport charge do not add up, unless the provisions explicitly provide otherwise.

6.1 Discounts on the aircraft landing charge

6.1.1 For a new connection in regular air transport, discounts are granted in accordance with the following rules:

First year discount	Second year discount
90%	50%

- a) If a given connection which was entitled for the discount is suspended by one carrier, and it had previously been handled or is launched by another carrier, then the other carrier shall be entitled to that discount for that connection during the remaining period.
- b) If a given connection which was entitled for the discount is suspended by a given carrier who then resumes the service within less than 6 months from the date of suspension, the carrier shall be entitled to that discount for that connection, as long as the service on that connection has not been started by another carrier.
- c) If the original carrier does not resume the service on the existing connection within 6 months, its right to the discount on that connection shall be unconditionally forfeited. This, however, does not exclude the possibility of re-qualifying for the discount, subject to the terms applicable to new connections in regular air transport.
- d) The entitlement to receive the discount may not exceed the period of 12 months during which the discount is applied to the specific connection, from the time it was first granted.

6.1.2 A discount for a period of 24 months is granted for a new connection in regular air transport, which is a long-haul flight, according to the following chart:

First year discount	Second year discount
90%	60%

- a) If a given connection which was entitled for the discount is suspended by one carrier, and it had previously been handled or is launched by another carrier, then the other carrier shall be entitled to that discount for that connection during the remaining period.
- b) If a given connection which was entitled for the discount is suspended by a given carrier who then resumes the service within less than 6 months from the date of suspension, the carrier shall be entitled to that discount for that connection, as long as the service on that connection has not been started by another carrier.
- c) If the original carrier does not resume the service on the existing connection within 6 months, its right to the discount on that connection shall be unconditionally forfeited. This, however, does not exclude the possibility of re-qualifying for the discount, subject to the terms applicable to new connections in regular air transport, which is a long-haul flight.
- d) The entitlement to receive the discount may not exceed the period of 24 months during which the discount is applied to the specific connection, from the time it was first granted.

6.1.3 The carrier shall be entitled to a 50% discount for each landing that will increase the initial number of landings in regular air transport of the given carrier by no less than 100%.

- a) The discount may only be claimed by carriers operating connections from the Airport for no less than 6 consecutive months, who handle operations in regular air transport from the Airport, with at least 5 landing operations per week.
- b) The discount shall apply for a period of 18 months from the moment it was granted for the first time. Service interruptions shall be allowed, as long as they do not exceed 6 months.

6.1.4 If the aircraft is replaced with a larger aircraft covering an existing connection in regular air transport, at least with 5 landing operations per week, the following discounts apply:

- a) 50% if an aircraft with MTOM of ≤ 30 tons is replaced with a larger aircraft, however not exceeding 50 tons,

- b) 70% if an aircraft with MTOM of ≤ 30 tons is replaced with a larger aircraft, exceeding 50 tons,
- c) 35% if an aircraft with MTOM of ≤ 50 tons is replaced with a larger aircraft, exceeding 50 tons.
- d) These discounts are granted for a period of 24 months.

6.1.5 Carriers operating connections in regular air transport are granted discounts for the landings on a given connection as outlined below:

Discount	Granting criteria for a specific connection
25%	at least 45,000 passengers in a calendar year
35%	at least 55,000 passengers in a calendar year
45%	at least 75,000 passengers in a calendar year
50%	at least 85,000 passengers in a calendar year

6.1.6 A discount of 35% is granted for connections in regular international air transport, in accordance with the following criteria:

- a) the respective carrier operates at least 4 routes in regular international air transport in a particular calendar year
- b) on connections in regular international air transport, a given carrier generates at least 90,000 passengers in a given calendar year
- c) both conditions must be met jointly.

6.1.7 A discount of 50% is granted for connections in regular international air transport, in accordance with the following criteria:

- a) the respective carrier operates at least 5 routes in regular international air transport in a particular calendar year
- b) on connections in regular international air transport, a given carrier generates at least 160,000 passengers in a given calendar year
- c) both conditions must be met jointly.

6.1.8 A discount of 65% is granted for connections in regular international air transport, in accordance with the following criteria:

- a) the respective carrier operates at least 7 routes in regular international air transport in a particular calendar year

- b) on connections in regular international air transport, a given carrier generates at least 240,000 passengers in a given calendar year
- c) both conditions must be met jointly.

6.1.9 A discount of 75% is granted for connections in regular international air transport, in accordance with the following criteria:

- d) the respective carrier operates at least 8 routes in regular international air transport in a particular calendar year
- e) on connections in regular international air transport, a given carrier generates at least 280,000 passengers in a given calendar year
- f) both conditions must be met jointly.

6.1.10 A discount of 90% is granted for connections in regular international air transport, in accordance with the following criteria:

- g) the respective carrier operates at least 9 routes in regular international air transport in a particular calendar year
- h) on connections in regular international air transport, a given carrier generates at least 320,000 passengers in a given calendar year
- i) both conditions must be met jointly.

6.1.11 The discounts specified under points 6.1.5 through 6.1.10 will be reviewed at the end of each calendar year, based on the actual number of passengers and routes where applicable. If the number of destinations and passengers handled by a carrier at the end of a particular calendar year is different than declared, the Managing Authority shall issue appropriate adjusting invoices.

6.1.12 Base operators are granted discounts for training flights and touch-and-go flights according to the following table:

Discount	35%	45%	50%
Number of operations in calendar year	51-100	101-400	401 and more

6.1.13 Other operators are granted discounts for training flights and touch-and-go flights according to the following table:

Discount	20%	25%
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Number of operations in calendar year	51-100	101 and more
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6.1.14 The discounts specified under 6.1.12 through 6.1.13 above will only be awarded if the following criteria are fulfilled cumulatively:

- a) The landing and the take-off to be covered by the discount is operated by a certified Aviation Training Organization, and
- b) The flight does not take place at night

Data of the performed operations will be obtained from the available systems, however, if it is not possible to obtain them or the requirements exceed the Management's capabilities, the operators will be required to provide information on flights in the form of a flight plan confirming the status of a training or "touch and go" flight, at the latest 24 hours after the operation.

6.1.15 The aircraft operators referred to in 6.1.12 - 6.1.13 are required to hand over a copy of the Aviation Training Organization status certificate to the Managing Authority, certified for authenticity, not later than 24 hours after the completion of the first operation in a specific calendar year.

The certificate and the flight plans providing grounds for eligibility for discounts should be delivered:

- In person, to the Airport Charges Office of the Managing Authority; or
- Via e-mail (document scan) to: invoices@airport-poznan.com.pl

6.1.16 The discounts referred to in items 6.1.12 – 6.1.13 will be calculated on the basis of the operator's statement. Each discount will be verified at the end of the calendar year based on the actual operations. In the event of performing a smaller number of operations than declared, the Managing Authority will issue appropriate correction invoice.

6.1.17 A 50% discount shall be applied to helicopter flights, provided that the landing and take-off to which the discount applies are not performed during night time hours.

6.1.18 For aircrafts of code D, operating in regular air transport or recurring series of charter flights on behalf of the organizer of tourist events, a discount of 25% shall be granted.

6.1.19 For aircrafts of code E and F, operating in regular air transport or recurring series of charter flights on behalf of the organizer of tourist events, a discount of 50% shall be granted.

6.1.20 The discounts mentioned in points 6.1.18 - 6.1.19 can be combined with other discounts, and are calculated in prime order.

6.1.21 A 99% discount shall be granted if the aircraft has to return without a stop, for meteorological reasons or in an emergency (in particular, a technical defect of the aircraft or sickness of a passenger or crew member).

6.2 Discounts on the passenger charge

6.2.1 A discount for a new connection in regular air transport is granted:

a) at the following rates within the particular operating periods:

Discount	Period during which the discount is granted
70%	from month 1 to month 6
55%	from month 7 to month 12
40%	from month 13 to month 18
25%	from month 19 to month 24

b) to be assigned in accordance with the following principles:

- If a given connection eligible for the discount in question is suspended by one carrier, and it had previously been handled or is launched by another carrier, then the other carrier shall be entitled to that discount for that connection during the remaining period.
- If a given connection eligible for the discount in question is suspended by a specific carrier who then resumes the service within less than 6 months of the date of suspension, the carrier shall be entitled to that discount for that connection, as long as the service on that connection has not been started by another carrier.
- If the original carrier does not resume the service on the existing connection within 6 months, its right to the discount on that connection shall be unconditionally forfeited. This, however, does not exclude the possibility of re-qualifying for the discount, subject to the terms applicable to new connections in regular air transport.
- The entitlement to receive the discount may not exceed the period of 24 months during which the discount is applied to the specific connection, from the time it was first granted.

6.2.2 A discount is granted for additional flight in regular air transport on a connection already operated by the given carrier, at least 5 times a week:

a) at the following rates within the particular operating periods:

Discount	Period during which the discount is granted
40%	from month 1 to month 6
30%	from month 7 to month 12
15%	from month 13 to month 18

b) to be assigned in accordance with the following principles:

- The discount shall be applied on the basis of a planned flight schedule, served upon the Managing Authority in writing or via e-mail or on base of information from carrier website.
- If a given additional flight in regular air transport which is already operated by a specific carrier eligible for a discount is suspended by that carrier, who then resumes the service within less than 6 months of the date of suspension, the carrier shall be entitled to that discount for that additional flight.
- If the original carrier resumes the operation of the specific additional flight in regular air transport, which is already operated by that carrier, later than 6 months after suspension, the discount becomes null and void, and the carrier can re-apply for a discount on the terms applicable to a discount for an additional flight in regular air transport on a connection already operated by that carrier.
- The aggregate duration of the discount eligibility cannot exceed 18 months after it is granted for the first time.

6.2.3 A discount of 30% is granted for connections in regular international air transport, in accordance with the following criteria:

- a) the respective carrier operates at least 4 routes in regular international air transport
 - d) on connections in regular international air transport, a given carrier generates at least 90,000 passengers in a given calendar year
- b) both conditions must be met jointly.

6.2.4 A discount of 60% is granted for connections in regular international air transport, in accordance with the following criteria:

- a) the respective carrier operates at least 5 routes in regular international air transport

- b) on connections in regular international air transport, a given carrier generates at least 125,000 passengers in a given calendar year
- c) both conditions must be met jointly.

6.2.5 A discount of 95% is granted for connections in regular international air transport, in accordance with the following criteria:

- a) the respective carrier operates at least 6 routes in regular international air transport
- b) on connections in regular international air transport, a given carrier generates at least 160,000 passengers in a given calendar year
- c) both conditions must be met jointly.

6.2.6 The discounts at points 6.2.3 – 6.2.5 will be verified at the end of each calendar year based on the actual number of passengers and routes. If the number of routes and passengers handled by a carrier at the end of a particular calendar year is different than declared, the Managing Authority shall issue appropriate adjusting invoices.

6.2.7 For carriers operating regular air transport on a given connection on domestic traffic, discounts are granted according to the following scheme:

Discount	Granting criteria for a specific connection
30%	at least 60,000 passengers in a calendar year
40%	at least 75,000 passengers in a calendar year
50%	at least 95,000 passengers in a calendar year
60%	at least 115,000 passengers in a calendar year

6.2.8 The discounts specified under point 6.2.7 will be reviewed at the end of each calendar year, based on the actual number of passengers. If the number of passengers handled by a carrier at the end of a particular calendar year is different than declared, the Managing Authority shall issue appropriate adjusting invoices.

6.3 Discounts on the parking charge

6.3.1 Carriers operating connections in regular air transport are granted discounts on the parking of aircraft as outlined below:

Discount	Discount granting criteria
30%	carriers who park 2 airplanes in a 24-hour period at the Airport
40%	carriers who park 3 airplanes in a 24-hour period at the Airport
50%	carriers who park at least 4 airplanes in a 24-hour period at the Airport

6.3.2 A 99% discount is granted on the parking charge for airplanes with MTOM > 60t operating from Poznan in regular air transport or as part of a recurring series of charter flights

6.3.3 The carrier shall be entitled to a 50% discount on the parking charge for aircraft parking associated with a landing if that landing will increase the initial number of landings in regular air transport of the given carrier by no less than 100%, in accordance with item 6.1.3.

The discount is granted for a period of 24 months.

6.3.4 A discount of 30% is granted on the parking charge for aircrafts introduced on the existing connections, in regular air transport. Discounts are granted in the case of a change of an aircraft already operating on a given route, the MTOM of which is equal to or less than 30 t, to a higher one by MTOM of up to 50 t.

The discount is granted for a period of 24 months, for connections with no less than 5 landing operations a week.

6.3.5 A discount of 60% is granted on the parking charge for aircraft introduced on the existing connections, in regular air transport. Discounts are granted in the event of a change of an aircraft already operating on a given route, the MTOM of which is equal to or less than 30 t, to a higher one with MTOM above 50 t.

The discount is granted for a period of 24 months, for connections with no less than 5 landing operations a week.

6.3.6 A discount of 30% is granted on the parking charge for aircrafts introduced on the existing connections, in regular air transport. Discounts are granted in the event of a change of an aircraft already operating on a given route, the MTOM of which is equal to or less than 50 t, to a higher one with MTOM above 50 t.

The discount is granted for a period of 24 months, for connections with no less than 5 landing operations a week.

7. Other discounts

A 99% discount on airport charges shall apply to promotional flights, with the exception of charges provided for in 3.4, 3.5 and 4.

8. Refusal of service

8.1 The Airport may refuse the entity/carrier access to the facilities and/or equipment, and/or to provide services to an entity referred to in article 75 (1) of the Act if such entity defaults, within the meaning of the Civil Code, with the payment of airport charges due to the

Airport, provided that this does not compromise the safety of aircraft movements, passengers and/or cargo (goods and mail).

- 8.2** The Airport reserves the right to refuse to allow aircraft to land due to important circumstances related to airport operations making it impossible for the aircraft to land safely.